

Client: Fresh Entertainments

Event Date: 31/12/2030

Elite Wedding Planning Form**Bridal Couple Information**

Bride or Groom Name

Bride or Groom Name

Married Name

Email address

Telephone Number

Home address including postcode

Wedding Venue Information

Date of wedding

Wedding venue

Wedding venue address (including postcode)

What is the name of the room your wedding reception is taking place in?

Wedding venue wedding co-ordinator

Any other information?

Evening Information

Number of adults

Number of children

What time are your evening guests arriving?

Are you having a theme for the evening?

What colour(s) mood lighting would you like?

Are you having an evening buffet? If yes, what time?

Is there a sound limiter?

Bridal Party Information

Please enter the details of your wedding party

	Role	Name	Phonetic Pronunciation
Mother of the Bride or Groom			
Father of the Bride or Groom			
Mother of the Bride or Groom			
Father of the Bride or Groom			
Best Man			
Maid of Honour/ Chief Bridesmaid			
Bridesmaid			
Bridesmaid			
Bridesmaid			
Usher			
Usher			
Usher			
Usher			
Flowergirl			
Flowergirl			
Other			
Other			
Other			
Other			

Any other information?

Evening Entertainment Information

Would you like a GRAND or SOFT introduction on to the dance floor? GRAND - Introducing the wedding party and then both of you

How would you like to be announced?

When are you cutting your wedding cake? Before the meal

If you are cutting your cake before the first dance, would you like music played? If yes, what song?

Artist and Title of first dance

When would you like your guests to join you on the dance floor?

Would you like 'Dancing on the Clouds' effect during your first dance? (There is an additional charge for this, please get in touch to arrange)

Artist and Title of optional second dance

Special Dances

Will there be any special dances? If yes, who will be involved?

When would you like this to take place?

Artist & Title of any special dances

Hen party song - Any song that reminds you of the hen party?

Stag party song - Any song that reminds you of the stag party?

Bouquet Toss

Will you be having a bouquet toss?

When would you like this to take place?

Artist & Title of song for bouquet toss

Any special instructions/ variations?

Special Information

Any special dates such as a birthday or anniversary to be honoured?

Will there be any guests that don't speak English? If yes, what language do they speak?

Any sensitive situations we should be aware of such as bereavements, divorce, single parents etc?

Other Wedding Suppliers

Will there be any other entertainment during your wedding? If yes, what?

What times will they be attending?

Would you like them announced?

End of the Night

What time will the evening reception finish?

What time is the venue actually booked until?

Will you be leaving before the end of the evening? If yes, what time approximately?

Artist & Title of last song

Is there a gathering the day after your wedding that the guests are invited to? If yes, what are the details?

Honeymoon Destination